

Itchenor SC Risk Assessment

Part I – Evaluation of risks

Project No:	Schools Week – Senior			
Assumed Documents:	Waterside and on-water activities risk assessment Use of Club boats risk assessment Public right of way risk assessment Accommodation, changing rooms and common areas risk assessment Swimming Pool risk assessment Safeguarding and Child Protection risk assessment This Risk Assessment lists risks identified as specific to Schools Week – Senior which are not specifically or completely covered by the Assumed Documents listed above. This document should therefore be read in conjunction with those Risk Assessments.			
Location	Chichester Harbour			
PERSONS EXPOSED	Yes/No	Name employees, add comments, include reference to disabled & trainees.		
Employees	Yes	Club staff		
Other Workers	Yes	Fisherman and other commercial operations		
Public	Yes	Club members and guests including novices and disabled		
HAZARD IDENTIFICATION	RISK EVALUATION			
This risk assessment covers the additional risks associated with youth sailing, for general racing risks see A1 Club Racing – Inside Harbour	Occurrence	Severity	Risk multiple	
If present & requiring control 1	Rare 1 Occasional 2 Likely 3	Minor 1 Moderate 2 Severe 3	Significant risks > 5 points Bold	
If absent or not significant 0				
1. Tally mismanagement/Failure to account for safe return of all competitors who have set sail	1	2	3	6
2. Lack of experience of tidal conditions for visiting competitors	1	3	2	6
3. Being swept under the jetty	1	1	3	3
4. Support boats being driven by non club members	1	3	2	6
5. Accommodation and onshore activities of Youth competitors after tallying back in	1	3	2	6
6. Borrowed support boats	1	3	1	3
7. Borrowed/hired boats used by competitors	1	3	1	3
Summary of Significant Risks and other risks considered significant				
Tally mismanagement/Failure to account for safe return of all competitors who have set sail; Lack of experience of tidal conditions for visiting competitors; Being swept under the jetty; Support boats being driven by non-Club members; Accommodation and onshore activities of youth competitors after they have tallied back in; Borrowed support boats; Borrowed/hired boats used by competitors.				

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Part 2 – Risk controls

Project No:	Schools Week – Senior
Significant risks	Tally mismanagement/Failure to account for safe return of all competitors who have set sail; Lack of experience of tidal conditions for visiting competitors; Being swept under the jetty; Support boats being driven by non-Club members; Accommodation and onshore activities of youth competitors after they have tallied back in; Borrowed support boats; Borrowed/hired boats used by competitors.
RISK ITEM	Risk Control Procedures and Systems
Tally mismanagement /Failure to account for safe return of all competitors who have set sail	All competing boats are required to collect a tally before the day's racing and return it on completion. The PRO is required to check the dinghies starting and finishing a race and to account for those that do not finish a race. Further Measures are as recorded in Waterside and on-water activities risk assessment.
Lack of experience of tidal conditions for visiting competitors	Training day provided on the Wednesday before racing starts.
Being swept under the jetty	A rope will be provided if tidal conditions necessitate it. See Waterside and on-water activities risk assessment
Support boats being driven by non club members	RYA Powerboat Level 2 or equivalent qualification is required for support boat drivers who are not club members. Teachers are asked in advance to provide copies of their PB2 certificate or such confirmation from the school's authorities.
Accommodation and onshore activities of Youth competitors after tallying back in	The teacher in charge or other nominated responsible person is responsible for Youth competitors during all onshore activities and in their accommodation. Notwithstanding this, the club's Best Practice Guidelines from the Safeguarding and Child Protection Policy will in addition be sent to accommodation hosts.
Borrowed support boats	Those not being driven by owners/providers will be checked by the Club.
Borrowed/hired boats used by competitors	Those using borrowed or hired boats are responsible for checking them prior to use and for insuring them. They are a private arrangement between owner and borrower/hirer. The Club's insurance does not cover borrowed or hired boats. The Club reserves the right to carry out inspections of boats and may not permit an obviously unseaworthy boat to launch.
PROCEDURES	Risk control systems
None	Not applicable

Are the risks now AS LOW AS REASONABLY PRACTICABLE (ALARP)?		Yes
Further measures needed or to be considered	None	
Further measures taken	None	Date

Reviewed by Event Coordinator: Nigel Glennie Date: Apr-19

Reviewed by General Manager/Club Welfare Officer: Stephen Carden-Noad Date: Apr-19

Reviewed by Rear Commodore Sailing: Date:

Reported to General Committee Date:

To be reviewed by: 30-Apr-2020